

# Multicenter Osteoarthritis Study (MOST) Abstract and Conference Presentation Guidelines

## A. Goals

1. To encourage high quality abstracts and presentations produced in a timely fashion.
2. To encourage broad participation by MOST investigators in abstracts and presentations.
3. To encourage creative use of MOST data.

## B. Scope of the Guidelines

Specific agreements between the Executive Committee and Ancillary Study investigators regarding the publication of ancillary study data will override the policies outlined in this document. For simplicity, the terms "MOST study" and "MOST data" will refer to both the core protocol and all ancillary studies.

These policies will continue to apply even after study funding ends.

Guidelines for developing, approving, and conducting research proposals are detailed in the "MOST Research Proposal Guidelines."

## C. Official study name, required acknowledgements, and recommended terminology

- The official name of the study for scientific purposes is the "Multicenter Osteoarthritis Study" When referring to the MOST Study in the text of an abstract or paper, please refer to it as the "Multicenter Osteoarthritis Study." The study name can be abbreviated to "MOST" or "MOST Study" for abstracts and poster presentations, if the scientific meeting allows.
- Study-wide presentations (oral and poster) should acknowledge NIH (NIA) as the MOST funding source and list all five NIH grant numbers listed below in the acknowledgements section.
- Presentations that use MOST data, images, and/or biospecimens that were obtained from the NIA Biobank are required to include AgingResearchBiobank in the acknowledgements section as well.

National Institute on Aging Grants for MOST4 (National Institutes of Health):

- U19 AG076471

National Institute on Aging Grants for MOST3:

- U01 AG018820
- U01 AG018832
- U01 AG018947
- U01 AG019069

**All five grant numbers must be cited in any MOST presentation (slides, poster, etc).** In addition, presentations using Ancillary Study data should also list the grant numbers of the Ancillary Study.

## **D. Abstract Authorship**

1. Fellows and non-MOST scientists may serve as the first author on study-wide papers and abstracts if:
  - a. At least one MOST senior investigator (David Felson, Tuhina Neogi, Beth Lewis, Michael Nevitt, James Torner, Neil Segal, Peggy Cawthon, Josh Stefanik, Kelley Gabriel, Laura Frey Law, Thomas Link) serves as a co-author and "sponsor" of the project and is listed as 2nd or last author (unless the MOST senior investigator declines 2nd or last author position).
2. Junior investigators at all sites should be actively sought for authorship.
3. Relevant investigators must be included as co-authors if they were involved in the data collection process (e.g. imaging, ground reaction force, accelerometry, QST).

## **E. Review and Approval of MOST Abstracts, Posters, and Presentations**

All MOST abstracts, posters, and presentations require MOST Senior Investigator approval and MOST Executive Committee notification **prior to submission to a scientific meeting**. This section outlines the duties of the responsible author in obtaining Senior Investigator approval and notifying the Executive Committee.

### **Abstract Responsible Author Duties:**

- Obtain MOST approval of a Research Proposal (see MOST Research Proposal Guidelines).
- Involve relevant investigators from other MOST sites.

- Assemble a team of co-authors and decide on the order of authorship based on each person's contribution to the abstract's conceptualization, analysis, and writing. If there are unresolved disagreements, the Executive Committee may help mediate.

#### **MOST Abstract and Presentation Submission Process:**

1. All MOST abstracts must be associated with an approved Research Proposal and have a research proposal number (APXX-XX (for analysis plans) or ASXX-XX (for ancillary studies)) before the development of an abstract (see MOST Research Proposal Guidelines).
2. The responsible author must send a draft of the abstract to all co-authors at least 10 working days prior to the abstract deadline for the opportunity to review and provide feedback.
3. The responsible author will submit the MOST Abstract Submission Form (<https://redcap.link/mostabstracts>) (**Appendix A**) in advance of the conference abstract submission deadline for internal tracking, confirmation of co-author review, and administrative review.
4. Upon receipt of the abstract, the MOST Admin Core will conduct an administrative review to ensure appropriate authorship and use of the study name in the abstract title.
5. The MOST Senior Investigator listed by the responsible author will be sent an approval form via email (**Appendix B**) to confirm they have reviewed the abstract and approve it for submission to the scientific meeting.
6. The responsible author is must send an electronic copy of the final version of the abstract to [MOST@bu.edu](mailto:MOST@bu.edu), if the content of the abstract changed from the version submitted in the Abstract Submission Form.
7. When the responsible author is notified of the abstract's acceptance status (poster presentation, oral presentation, plenary session, rejected), they are responsible for forwarding the outcome email to [MOST@bu.edu](mailto:MOST@bu.edu) for tracking purposes.

#### **For Accepted Abstracts:**

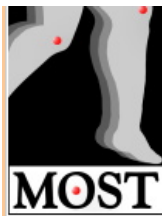
1. Materials presented at a scientific conference for accepted abstracts must go through the same review process outlined above.

2. The responsible author must send a draft of the poster or slides to all co-authors at least 10 working days prior to the conference deadline for the opportunity to review and provide feedback.
3. When giving an oral presentation of the results of analyses, authors must include a slide with information about MOST Online (<https://mostonline.ucsf.edu/>), the public data sharing website. The NIH requires that federally-funded datasets be available to the public and that information about how to access these datasets is widely distributed.
4. For posters and slides, ensure all MOST grant numbers are listed as well as an NIA Biobank acknowledgement, if applicable (See **Section C.**)
5. The responsible author will complete the MOST Abstract and Presentation Submission Form again (<https://redcap.link/mostabstracts>) (**Appendix A**) in advance of the material submission deadline for internal tracking, confirmation of co-author review, and administrative review.
6. Upon receipt of the materials, the MOST Admin Core will conduct an administrative review to ensure appropriate authorship and use of the study name in the title.
7. The MOST Senior Investigator listed by the submitting author will be sent an approval form via email (**Appendix B**) to confirm they have reviewed the poster or slides and approve it for submission to the scientific meeting
8. The responsible author must send an electronic copy of the final version of the abstract to [MOST@bu.edu](mailto:MOST@bu.edu), if the content of the abstract changed from the version submitted in the Submission Form.
8. A list of all accepted materials presented at scientific meetings will be posted on the MOST website under the Publications link.

## **F. Archives**

Boston University will maintain an electronic archive of all MOST, abstracts, posters, and presentations. The responsible author is must send the final draft of all scientific materials to [MOST@bu.edu](mailto:MOST@bu.edu) once accepted.

## Appendix A: MOST Abstract Submission Form



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### MOST Abstract/Poster/Presentation Submission Form

#### Submission Process:

- **Co-Author Review:**
  - Share a draft of the abstract/poster/presentation with all co-authors at least **10 working days** before the material submission deadline/relevant conference date to give the opportunity to provide feedback.
- **Administrative Review:**
  - Submit this form in advance of the material submission deadline for internal tracking and administrative review to verify authorship and study name.
- **Senior Investigator Approval:**
  - Once this form is submitted, the MOST Senior Investigator you listed will receive an approval form via email. They must confirm their approval before the material is submitted to/presented at the scientific meeting.

If you have any questions, please contact [MOST@bu.edu](mailto:MOST@bu.edu).

**First name:**

\* must provide value

**Last name:**

\* must provide value


**Email:**

\* must provide value

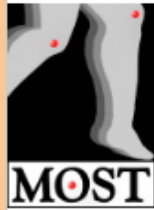
**MOST Senior Investigator:**

\* must provide value

- ☐ David Felson
- ☐ Tuhina Neogi
- ☐ Beth Lewis
- ☐ Michael Nevitt
- ☐ James Torner
- ☐ Neil Segal
- ☐ Peggy Cawthon
- ☐ Josh Stefanik
- ☐ Kelley Gabriel
- ☐ Thomas Link
- ☐ Laura Frey Law
- ☐ Other (specify below)

<b>MOST Research Proposal Number:</b> <small>* must provide value</small>	<input type="text"/> <small>Please use format APXX-XX or ASXX-XX</small>
<b>CE Number (if applicable):</b>	<input type="text"/> <small>Please use format XXXX (do not include CE-)</small>
<b>Please select the type of material you are submitting</b> <small>* must provide value</small>	<input type="radio"/> Abstract <input type="radio"/> Poster <input type="radio"/> Presentation Slides <a href="#">reset</a>
<b>Which conference are you submitting this material to?</b> <small>* must provide value</small>	<input type="radio"/> ACR <input type="radio"/> OARSI <input type="radio"/> Other (specify below) <a href="#">reset</a>
<b>Material submission deadline/presentation date</b> <small>* must provide value</small>	<input type="text"/>  Today M-D-Y
<b>Title (a working title is acceptable for abstracts)</b> <small>Please remember to mention "the MOST Study" or "the Multicenter Osteoarthritis Study" in the title</small> <small>* must provide value</small>	<div style="border: 1px solid #ccc; height: 100px;"></div> <a href="#">Expand</a>
<b>Please upload a document with your materials, ensuring there is a title and author list. Use the following file naming convention:</b> <b>LastName.Topic.MaterialType.CE-XXXX.APXX-XX.DD-MMM-YYYY</b> <small>Omit CE-XXXX if there is no CE number/the analysis was not conducted at Boston University.</small> <small>This is for administrative personnel to verify authorship, study name, and MOST grant numbers (if applicable).</small> <small>* must provide value</small>	
<b>Additional file upload (if needed):</b>	<a href="#">Upload file</a>
<b>Please check this box to certify that all co-authors have had the opportunity to review this abstract/poster/presentation and provide comments</b> <small>* must provide value</small>	<input type="checkbox"/> I certify

## Appendix B: MOST Senior Investigator Approval Form



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### MOST Senior Investigator Approval Form

**First name Last name** has submitted a MOST abstract and listed you as the MOST Senior Investigator.

Please complete this form at your earliest convenience to confirm you approve the submission of this abstract to the scientific meeting listed below.

If you have any questions, please contact [MOST@bu.edu](mailto:MOST@bu.edu).

Working title	Using REDCap to submit a MOST Abstract
Abstract keywords (up to 10)	redcap, MOST, abstract, conference, _____, _____, _____, _____, _____, _____
MOST Research Proposal Number	AP99-99
CE number (if applicable)	1234
Conference	ACR
Conference (if not ACR or OARSI)	_____
Abstract submission deadline	05-13-2025
Abstract upload	<a href="#">test.docx</a>
Additional file (if needed)	_____

Please check this box to certify you have reviewed the abstract listed above and approve it for submission to the scientific meeting

☐ I approve

\* must provide value

Notes (if applicable)

Expand

MOST Senior Investigator Name:

\* must provide value

Signature:

 [Add signature](#)

\* must provide value

Signature Date:

  Today M-D-Y

\* must provide value